



Information on Vote-by-Mail ballots:

Division of Elections Vote-by-Mail Ballot Information [link](#).

1. Delivery of blank ballot to voter or designee

- Voter must have a request on file or if not, must make a request. A signed notice by the voter to have a designee pick up the ballot for a voter is required.
 - Designee is limited in picking up his/her own ballot, family members and up to 2 non-family members.
 - Form to complete provided by the Division of Elections: [DS-DE 37](#).

2. VBM ballot delivery on Election Day for Emergency situations only

- Voter must complete [DS-DE 37](#) and
- If a designee is picking up a ballot, he/she must complete [DS-DE 136](#) at time of pick up.
- Limited in picking up his/her own ballot, family members and up to 2 non-family members.

3. Vote-by-Mail campaigns

- No restrictions on how many VBM are collected and returned to Elections office, however,
- *Per F.S. [104.0616](#) Vote-by-mail ballots and voting; violations.-*

(1) For purposes of this section, the term “immediate family” means a person’s spouse or the parent, child, grandparent, or sibling of the person or the person’s spouse.

(2) Any person who provides or offers to provide, and any person who accepts, a pecuniary or other benefit in exchange for distributing, ordering, requesting, collecting, delivering, or otherwise physically possessing more than two vote-by-mail ballots per election in addition to his or her own ballot or a ballot belonging to an immediate family member, except as provided in ss. 101.6105-101.694, commits a misdemeanor of the first degree, punishable provided in s. 775.082, s. 775.083, or s. 775.084.

4. Voters encouraged to communicate directly with Elections office to request and/or check status of his/her ballot

- Call 407-836-2070 or 407-836-VOTE (8683), TDD: 407-4224833.
- Online at www.OrangeCountyVotes.com

5. Never give your ballot to a stranger.

- The SOE staff does not go door to door to collect voted ballots.



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6. Marking his/her own ballot, receiving assistance:

- The voter must mark their own vote choices on the ballot F.S. [104.047](#). There are a few exceptions (F.S. [101.661](#)), but in **all** cases the marks on the ballot must reflect the will of the voter. Violations are a 3rd degree felony.

7. Signatures

- VBM Certificate envelope must be signed and signature must match signature on record [FS. [101.68\(2\)\(c\)1](#)]. May update signature on record using a Voter Registration Application no later than the beginning of Canvassing which can occur up to 15 days prior to Election Day.
- VBM affidavit with copy of ID can be completed up to 5 p.m. the day before the Election.
 - Affidavit is mailed to voters for VBM ballots received up to 4 days prior to Election Day. This is also the deadline to deliver VBM ballots by mail.
 - Affidavit available online; www.ocfelections.com.
 - Instructions included on affidavit with methods for returning documentation: email attachment, in person, by mail or fax (if faxed must have clear copy of ID).

8. Postmarks do not count!

- Allow sufficient time for mail delivery. VBM ballots must be received in Elections Office no later than 7 p.m. Election night.
- May return voted VBM ballot at Early voting location. To vote in person on Election day VBM ballot can be surrendered to receive an official ballot.
- Countywide Elections and most cities pay for return postage on VBM ballots.